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National Preparedness Month Preparedness Starts At Home



featuring

CERT

Community Emergency Response Team

President's Comments

Dear Neighbors,

September is always a time of change — cooler mornings, shorter days, and the first hints of fall color around the neighborhood. In our community, it's also a time of fresh energy. The summer rush is winding down, residents are back from vacations, and now we can enjoy the season at a slightly more relaxed pace, with football season on the way (along with pumpkin-flavored everything... whether we like it or not).

I want to thank everyone who helped make our summer events and activities a success. From poolside fun to clubhouse gatherings, it was wonderful to see so many neighbors out and about, and also for continuing to make our community such a vibrant and welcoming place. I hope you were able to attend our Club Expo Sept. 5th. With all the activities and programs we have in CP, there should be something for everyone.

As we move into fall, our committees and volunteers are busy preparing upcoming events, reviewing projects, and making sure our amenities stay in top shape for all to enjoy.

"At long last—our locker rooms are open, refreshed, and ready for you!" Thank you to all for your patience! We'll still have a few bumps in the road, but we'll continue to work the issues until we get them right.

Please remember: your input matters. Whether it's sharing a suggestion, volunteering your time, or simply showing up to support community activities, you are the heartbeat of our neighborhood.

Let's make this season one of connection, laughter, and new memories. Get out and enjoy the weather.

Warmly, Bob Muller



News in Brief

Preparing for a Hurricane in Carolina Preserve

By Margaret Horst, Carolina Preserve CERT

We are entering the most active part of hurricane season, so we should all be planning for what we need to do to stay safe in the event of an impending hurricane. While we don't usually see the most destructive aspects of hurricanes in Carolina Preserve, like storm surge or hurricane force winds, we can expect some wind and rain, possible flooding, and loss of power due to downed trees. Preparation ahead of the storm is crucial, especially for those who may have a disability or condition that requires a specific accommodation. Those people, in particular, may need to make additional preparations to stay at home or evacuate to a safer location.

Many lists are available online for basic items everyone should consider to be prepared. (See the additional references below.) But some may need to add items to these lists to fit special situations. Here are a few items that anyone with a disability or functional need should consider.

Know What Equipment is Needed

Carefully consider any equipment that requires a specific accommodation to maintain your health and mobility, and whether it can be sustained if you are without power or water in your home. If you must evacuate, there may be portable equipment that will be lighter and easier to pack that could do for a few days, such as a lightweight manual wheelchair. Packing cords for a C-PAP machine, test strips, oxygen monitors or other vital accessories means you'll have it when you need it. Don't forget supplies for a service animal, whether you remain at home or evacuate.

Build a Team

Think about the people you know; neighbors, friends or volunteers who agree to be available to assist you in an emergency if a family member or regular care giver cannot be there. Additional help can come from a trusted neighbor who has a key to your house, knows how to use any medical or mobility equipment, and is familiar with the location and dosage of your medications.

for Vulnerable Populations

Plans and responses must take into account the needs of the following groups of individuals:

ELDERLY

CHILDREN

PETS

DISABLED

Dialysis, Physical Therapy or Other Systematic Required Treatment

Learn from your usual provider what their procedures will be in an emergency. If your evacuation plan requires relocating, know where providers are located and if they accept your insurance. Talk with your medical care providers ahead of time so you will know your options.

Customize Your Kit

Don't forget to include cash, a suitcase (with wheels), and a list of your important documents (put copies of the documents on your phone). If you depend on them, be sure to include glasses, hearing aids, batteries/chargers, and written prescriptions. People know what they need, but putting it on a list helps make sure something you require won't be left behind. It is important that each person acts as his or her own emergency manager. Doing a little every day to be prepared is empowering and gives you better control over the outcome.

Additional references:

Get additional information from the Federal Emergency Management Agency (visit <u>fema.gov</u> and <u>m.fema.gov</u> from your mobile device for information), or Ready Campaign (<u>Ready.gov</u> or ReadyNC.gov).



September Spotlight

CP CARES: Making a Real Difference for Others

By Kevin Cook

Have you ever been hungry? I mean, really hungry? I'm 71 and though my appetite as a teenager was rarely satisfied, I've never been hungry.

Have you ever struggled with the choice of whether to pay your rent OR buy groceries for your kids? Me neither.

These questions and real-life challenges are here in Chatham and Wake Counties, though not, I suppose, in Carolina Preserve. But we in CP have the opportunity to help answer those questions and meet those challenges head on.

Click here to read more

General Manager's Report

This month I will be out in the CP community with the goal of becoming further acclimated to the stormwater devices, ponds, and landscaping features. Our team will be working closely with the service professionals to improve communication and build relationships that foster open dialogue and problem solving through field visits and weekly meetings. This stewardship is crucial to successfully managing the community.

In coming weeks, I will also be attending committee meetings to contribute to assigned tasks that are underway and to gain further knowledge and history about the community. My involvement with the Landscape Committee and the Finance Committee as staff liaison, and with the Board Liaisons will be valuable to foster projects as directed by the Board.

The early fall weather is bringing more folks out to Bradford Hall, and we've seen a good amount of activity! I look forward to meeting more of the community and it's great to see the facility actively utilized. The staff is geared up for a busy last quarter of 2025. Don't forget to view the lifestyle calendar for upcoming events or join one of the many clubs to be included in the fun!

Thank you to this great community for having me aboard, and I look forward to seeing you at Bradford Hall!

My best, Judy Mann CMCA, AMS General Manager



Amberly Report

The sub associations of Amberly, of which CP is one, are governed by the Amberly Master Association.

A portion of your monthly fees contribute to the Master budget.

CP's contribution in 2025 is approximately \$689,000 which amounts to over \$500 per CP home - after an unprecedented 19% budget increase approved by the 2024 Amberly Board.

Some recent Amberly Master updates:

- 1. The Master Board insurer notified the Master Board in July that it now excludes insurance for "inflatables." Before a recent event, the Board discussed, and I insisted, that the inflatable slides rented for the Labor Day party should be cancelled if additional insurance could not be obtained. Additional insurance was not obtained, but a Board member decided to move forward with the inflatables anyway. When I found this out, I expressed my concern that this action had placed the Association at great risk. Future inflatable rentals have been cancelled.
- 2. The Master Board is having a meeting to discuss the 8/8/25 Master Bylaw amendment that some members of the Master Board would like to invalidate, despite that the process to amend the Bylaws as described in the governing documents was properly followed. I am hopeful that the Master Board will be able to come together to ensure that the Master Bylaws will comply with NC Law and the Master Governing Documents.
- 3. For example, the 2017 Master Bylaws state that Master Board members can vote to remove other Board members: however NC Law is clear that Board members can only be removed by the same Board members or members who elected them, and the Master Board members were not elected by the Master Board members.
- 4. The Master Clubhouse is getting a new roof. Construction starts on 9/15/25.
- 5. The Master Board has decided to put off re-paving the Master parking lot.
- 6. Homeowners will soon be able to attend some Master meetings to ask questions and raise concerns. I will provide more info and a link as soon as I am updated.
- 7. The newly formed Master Board Finance Committee will be meeting for the first time soon.

- 8. The Master will soon, once again, recognize Association Delegates from each sub association, as required by the Master Declaration, to attend all Master Board meetings and exercise the vote of the membership, including the ratification of the Master budget. The role of Association Delegate was inexplicably and improperly removed from the Master bylaws in 2017, so since then, the Master Board has not only helped create a budget, and then approved it, but the same people have also ratified it. Moving forward, your opinion on the Master Budget will now play a meaningful part of the ratification vote which will be exercised by the CP Association Delegate.
- 9. The Master Board recently sent out its first newsletter which provides a link to ask questions and reside concerns to the Master Board. Please feel free to use this link to contact the Master Board with your questions and concerns:

https://ampoa.formstack.com/forms/questions_and_answers_forum

Click here to read the Amberly Newsletter

Committee Reports

Architectural Review Committee (ARC)

As of September 1, ARC has reviewed and processed a total of 258 Modification Requests and 259 Fast Tracks since January 1. In addition, ARC has also completed 217 post audits of completed MRs and FTs. These Post Audits generally occur about 2-3 months after the approvals to allow time for project completion. Depending on the type of project, the post audits could just be a drive by, or when necessary (backyard projects), they may get a knock on the door.

Always check out the Design Guidelines when considering a project, either on the exterior or your home or in the front, side or backyard. There is a lot of important information there, and if you have any questions, an ARC member is always on call to assist homeowners with the Guidelines. Just email: architectural.committee@cpamberly.net and you should get a response within a day.

Also, note that a change to the Modification Request form is currently being restructured so that the acknowledgement signatures from neighbors are no longer required (at the Board's request). If you copy the form from the community web page and it still has the Required Signatures and Addresses of Neighbors Acknowledging section in place, just ignore it.

Board Election Committee (BEC)

Three Candidates File for CP Board of Directors

The deadline to submit an application to become a candidate to run for one of three open seats for the CP Board of Directors was 5:00 p.m. on Friday, September 12.

Pursuant to the CP Election Policy, since only three candidates, current Board incumbents John Kasarda and Stan Levine, and former Board member, David Jackson, submitted applications, they will be deemed elected by acclamation and no election will be conducted this year.



John Kasarda



Stan Levine



David Jackson

Facilities Advisory Committee (FAC)

A list of reported stormwater or erosion issues is being evaluated for responsibility. HOA responsibility has been established for some of the issues deemed High Priority and corrective action is being planned for those issues. Issues deemed lower priority will be addressed next.

Rain has been seen leaking around certain Bradford Hall Lobby & Gym windows and a thorough evaluation of the problem is underway to develop a recommended correction plan.

Also drainage issues along the right side of Bradford Hall are being evaluated for corrective action.

CP has over 56 retaining walls. Inspection has identified numerous issues that should be corrected to protect these vital assets. A multiyear plan to address higher priority repairs first is being developed and will be presented to the Board for approval and implementation.

CP has many irrigation systems. Some are for the Villas and some are for CP common areas. Many of these systems have faults that need correction. Most of the Villa systems are now working as intended, but a few continue to be the main focus of repair efforts. It is expected to be an ongoing effort to correct all known irrigation problems.

At the end of July the HVAC contractor that has serviced our systems for many years abruptly terminated the contract. Efforts are underway to get a good replacement contractor for regular planned maintenance and also to repair known problems with our equipment.

Energy Efficiency Task Force (EETF)

We now have received a complete map of the lights that we are leasing from Duke Energy. We have been told that the leases cannot be bought out from Duke. Following the receipt of the maps we should be getting the billing info sorted out so that we are paying the correct amounts for the poles and fixtures.

The EETF will meet in September with Air Carolinas, along with Kuester management to discuss a possible contract for HVAC service.

The Wattmaster HVAC control system at Bradford Hall has been coming online now and with the expanded control capability we are reviving our long delayed discussions for post-commissioning of the building.

Club Advisory Committee (CAC)

The 2025 Club and Group Expo was a huge success! The Bradford Hall ballrooms and activity rooms were filled with new and seasoned residents learning about 53 of Carolina Preserves' clubs and groups. Kudos to the club representatives who manned the tables and produced some creative displays! The Club Advisory Committee would like to thank the staff who made the Expo possible. Thanks also to our wonderful residents for their support and now....JOIN a few more clubs or groups!

Finance Committee (FC)

The Finance Committee met on August 27. A significant amount of time was again spent on Club accounting and banking. The time spent on Clubs continues to consume too much of the Finance Committee's attention and we will have a final answer soon as to whether or not we can eliminate Club accounting and CP sponsored bank accounts for clubs.

The Finance Committee has been spending a lot of time preparing the 2026-2028 budget over the last month or two and reviewed the first draft of that budget at the meeting. We will be refining the budget and will send it out to the community for review in late September. Save the date for community budget meetings which will be held from 6:30 p.m.-8:30 p.m. on October 13 and from 10:00 a.m.- Noon on October 16.

Landscape Advisory Committee (LC)

The LC has reformed and is going to be working closely with the GM to improve the landscape appearance of several common areas. They also will provide some tips or recommendations for residents to consider if they want to improve some common problem areas in our community.

First priorities will be to 1) remove dead trees in the community and 2) complete new plantings in the parks.

This is a good time for homeowners to consider moving plants in their gardens or adding new ones. A new club has been started to facilitate a plant exchange. No meetings or events. Anyone simply joins the Plant Exchange Club to become a member, starts a new thread and lists the plants they have available, when and where they will be available. Don't throw your plants away without trying the Plant Exchange Club.

Lifestyle Advisory Committee (LAC)

The Lifestyle Advisory Committee is excited to share all the fun and enriching activities coming up in September. We hope you'll join us—these events are a wonderful way to connect with friends, meet new neighbors, and enjoy the many talents within our community.

Pocket Park Coffee Gatherings

Start your morning with coffee, conversation, and fresh air! Sunday, October 6 · Community Park on Beckingham · 8:30–9:30 AM

CP University Lectures

Our lecture series continues with a wide variety of engaging topics:

September 15 – Leonardo da Vinci

September 16 – The South China Sea

Resident Art Expo

Friday, September 27 – 10am – 5 pm – Bradford Hall

Come celebrate the creativity of our neighbors! Over 125 works of art will be on display, showcasing the incredible talent within our community. Mediums include: Painting, Drawing, Woodwork, Fiber art, Photography, Jewelry, Mixed Media and Sculpture. The Expo will conclude with a free reception. Register for the reception using the link in the weekly Lifestyle Newsletter.

Evening Entertainment Series

Monday, September 30 – The Magnolia String Quartet Enjoy an elegant evening of live music as this talented quartet fills the clubhouse with beautiful sounds.

The Lifestyle Department is busy!

The September 6 Autumn Vendor Fair was a huge success.

Flu shot clinic is scheduled for September 18.

The annual Good Neighbor Walk will be September 25.

Autumn Yard Sale takes place on October 4.

Watch the weekly Lifestyle Newsletter for more.

Treasurer's Report

By Ron Lepionka, HOA Treasurer

We had net income of \$40,000 for the month of July, compared to budgeted net income for the month of \$22,000, a favorable variance of \$18,000. Revenues were up by \$7,000 due mainly to strong home resales of. Landscaping was under budget by \$13,000 due mainly to no actual slope stabilization or tree/shrub maintenance costs. Service Contracts were over budget by \$12,000 as we accrued audit fees. Lifestyle Events and Villas Irrigation were favorable to budget by \$4,000 each.

Year to date through July, income was \$137,000, compared to a budgeted loss of \$(76,000), a favorable variance of \$213,000. Resale Fees were favorable to budget by \$27,000 in the first 7 months. Interest revenue is \$6,000 higher than budget. Year-to-Date Landscaping costs were favorable to budget by \$114,000. We also have favorable variances of \$8,000 in service contracts, \$9,000 in payroll costs, \$12,000 in Master Association assessments, \$12,000 in Villas Services, and \$8,000 in expense for utilities.

Our Capital Reserves (made up of Replacement, IIF, Villa and Painting) total \$2.1 million at July 31, 2025. That amount continues to remain fairly steady.

We have \$1.6 million in CD's at a weighted average interest rate of 4.13%, and also had \$1.7 million in money market funds.

In August, we received and deposited a check for \$113,000 from the Town of Cary for monies they have been holding in escrow for years. A 2023 law allowed us to access these funds on request. We have created a new reserve account for these funds as they are to be used only for Stormwater Control and Maintenance projects.

Our insurance program was renewed on August 1. Initially the premium increased by 12%, to \$44,000 annually, but that increase did not factor in that our assets were significantly undervalued by about \$7 million. After considering the new, higher, values, along with marketing the program to multiple carriers, we ended up with an annual premium in excess of \$60,000.

Complete financial statements have been posted to the website.



Secretary's Report

By Stan Levine, HOA Secretary

There is an ongoing effort to review and update our Policies and Procedures:

The Board will review comments on the By-Laws in an ADHOC Working Session on 9/24/25 from 10-12. Residents will be able to watch but not participate. The link is: Join via Zoom.

The attorney will also review the proposed changes and provide recommendations once the Board is finished.

The Compliance Policy that was renamed the Violations Resolution Policy was reviewed by the Board and sent out to the community for review/comment. It has been sent to the attorney for review.

The Facilities Use Policy is in the process of a major update and review. The draft will take at least another month to complete.

The Board decided to table the updates to the Committees Charters until it can review the comments received.

The next Board working Meeting is scheduled for 9/23/2025. The agenda and supporting documents are located where they always are: <u>CURRENT WORKING MEETING DOCUMENTS</u>. Residents should provide any suggested topics or changes through the Contact Us Form (<u>Contact Us Form</u>) and select the topic of "Comment/Question/Input on Board or Resident Meetings".

There is an ongoing process improvement effort to improve the efficiency of the Board, Committees, and Kuester staff. The way that residents can communicate will be changing over the next few months.

Architectural Submissions

Everything you need to know for Architectural Submissions

A box labeled ARC Modification Request and Fast Tracks is beside the front entrance at Bradford Hall.



Note: All Modification Requests to be placed on the agenda for consideration MUST be turned in at Bradford Hall by Wednesday 12 noon, seven days before the scheduled meeting.

Meetings are held twice a month on the 2^{nd} & 4^{th} Wednesdays

Please note the box is for architectural requests only – no other forms of communication will be accepted through this box.

Email inquiries to

 $\underline{Architectural.Committee@cpamberly.net}$

or

Patrick Dzimiri, Compliance Coordinator: compliance@cpamberly.net

ARC Makes It Easy For You

If you are a new homeowner or are considering a change to the exterior of your home or yard for the first time, please pay close attention.

All the information you need to submit a Modification Request for ARC's approval can be found in the Design Guidelines, which are on the CP website. Start with "Governance", then "CP Documents", then "ARC Design Guidelines". The Guidelines can be a bit overwhelming at times, but please take the time to search for the applicable information for your project. If questions remain after your investigation, that's the time to email ARC for additional help. ARC is more than willing to assist but doing your homework first will expedite the processing of your request.

All too often, ARC is frustrated by the number of Modification Requests that are submitted that are missing essential information. Before ARC votes to approve MRs on the second and fourth Wednesdays of each month, we also meet on the preceding Fridays to identify MR shortcomings and assign ARC members to follow up with homeowners that have incomplete information. Actually, ARC receives the list of MRs from Patrick Dzimiri, Compliance Manager two days before the Friday meetings, so that each member of ARC can read through the MRs looking for problems.

We understand that some of the requirements may be difficult to achieve (photos and plot plans, etc.), but ARC would appreciate your best efforts. Occasionally, we make exceptions, but in some cases, there is no way to approve an MR without the required information. Paying close attention to the "MR Requirements" in red at the bottom of each Guideline is essential.

ARC makes every effort to gather the missing information between our Friday and Wednesday meetings so that the homeowner does not have to wait another two weeks or more for the next review cycle. One option for ARC is to return the deficient MR to the homeowner and simply state that it is missing some of the requirements, and for the homeowner to resubmit the MR for the next review cycle, which will delay the project.

ARC appreciates your cooperation in this matter.

Compliance Corner

By Patrick Dzimiri, Compliance compliance@cpamberly.net

Street Trees

As the weather cools and we catch the last glimpses of summer, we appreciate everyone's partnership in keeping the neighborhood looking its best as we enter the Fall season. This is such a vibrant time of year in Carolina Preserve, and the weather is advantageous to Fall projects outdoors.

Street trees play a key role in maintaining the charm and visual appeal of our community. Street Trees are a **Carolina Preserve requirement.** Every home in the community <u>must</u> have a street tree. If there are plumbing issues preventing the planting of a tree in its original spot, please remember that the Guidelines allow for the planting of a street tree a few feet away (laterally) from the original spot. Thank you to everyone who has a street tree on their property or has indicated that they will be planting one soon.

Per **Section 3.3.25** of the **Design Guidelines**, Street trees (the tree closest to the sidewalk or street on front side or trees on the side yard if corner house) must be replaced if dead or determined to be distressed or unlikely to thrive.

Please note the following requirements for street trees:

Replacement street trees must have a minimum trunk caliper/diameter of two inches (2") in diameter; caliper measurements of the trunks of the trees are to be taken 6" above the ground. All replacement street trees must also be a minimum of 8' high.

Please refer to the section stated above for a list of acceptable street trees.

Street Trees List in Design Guidelines (please click hyperlink and navigate to page 34)

Mailboxes

Please continue to make sure that the flag is in good repair, and *if* your mailbox color is starting to fade, it can be restored in warmer weather by painting it. Before you decide to paint it, simply wiping the mailbox down can sometimes result in the color of the mailbox being restored. The mailbox numbers must be two inches in height and ¼ inch in width and gold in color, preferred font: Goudy Old Style bold (Section 3.3.15 of the ARC guidelines).

All the best this month.

Your Friendly ARC & Compliance Manager,

Patrick (compliance@cpamberly.net)

2025 Committees

Architectural Review Committee (ARC)

John Bongino Co-Chair | Ken Merten Co-Chair | Ed Benfold Bill Gurecki | Claire Hammitt | Kent Kjellgren Board Liaison: Ron Madl | Staff Liaison: Patrick Dzimiri

Board Election Committee (BEC)

Darren Chesin Chair | Colleen Ferner Vice-Chair | Margaret Horst Secretary
Sharon Adamo | Michael Schwartz
Board Liaison: Bob Williams | Staff Liaison: Glenda Hunter

Club Advisory Committee (CAC)

Cynthia Jackson *co-Chair* | Sandra Stein *co-Chair* | Wanda Abel | Yvonne Gardner Joel Glassman | Ed Hammitt | Ian Jagoda | Cara Lehman | Francine McElhinney Board Liaison: Steve Rich | Interim Staff Liaison: Brian Kelly

Covenants Committee (CC)

Richard Martin *Chair* | Stephen Bowers *Vice-Chair* Herb Blum | Bob Lamar | Eldon Pearce

Facilities Advisory Committee (FAC)

Doug Brugler Chair | Eric Haake Vice chair | Stephen Bowers Secretary
Ron Alexander | Dave Bangasser | John Bowser | Don Gallagher
Kent Kjellgren | Sue Lowery | Ken Merten | Dick Perkins
Susan Rezai | Rodger Shamblin | Ted Steinwender | Carl Wrublewski
Board Liaisons: John Kasarda | Staff Liaison: Josh Hughes

Finance Committee (FC)

Rahul Parikh Chair | John Adamo Vice Chair | Dennis Curtin | Colleen Ferner Steve Harrison | Paul Wolf | Ted Young Board Liaison: Ron Lepionka | Staff Liaison: Judy Mann

Information Technology Committee (ITC)

Alan DeCrane *Chair* | Bob Willenberg *Vice Chair* | Dennis Curtin Jean Curtin | Brian Dos Santos | Jeff Hirsch | Margaret Horst Board Liaison: Stan Levine | Staff Liaison: Glenda Hunter

Landscape Advisory Committee (LC)

Seeking volunteers

Board Liaison: Ron Madl | Staff Liaison: Judy Mann | Staff Rep: Patrick Dzimiri

Lifestyle Advisory Committee (LAC)

Christopher Reinhold *Chair* | Robert Azar | Harlean Botha | Alora Burton | Nadine Dunn Jackie King | Genie Lazcano | | Alice Stenstrom | Betsy Stevens

Board Liaison: Steve Rich | Staff Liaison: Terrie Murray

2025 Task Forces

Energy Efficiency (EETF)

Kent Kjellgren *Chair* | Doug Brugler | Todd David | Board Liaison: Ron Madl | Staff Liaison: Josh Hughes

Software Assessment (SATF)

Dennis Curtin *Chair* | Margaret Horst | Bob Willenberg Board Liaison: Stan Levine | FC Liaison: John Adamo Staff Liaison: Glenda Hunter

2025 Board

Bob Muller

President,
Management Company & Attorney Liaison

Bob Williams

Vice President,
Assistant Secretary,
Amberly Master Association Rep

Stan Levine

Secretary, ITC Liaison, SATF Liaison

Ron Lepionka

Treasurer, FC Liaison

John Kasarda

Member at Large, FAC Liaison

Ron Madl

Member at Large, ARC Liaison, LC Liaison, EETF Liaison

Steve Rich

Member at Large, CAC Liaison, LAC Liaison

Mark Your Calendar

Board Open Working Meeting September 23 | 12pm In person & virtual

Board Open Working Meeting
October 28 | 12pm
In person & virtual

HOA Annual Meeting November 18 | 6:30pm In person & virtual

Board Open Working Meeting
December 16 | 12pm
In person & virtual